**Member Humanitarian Requirement(s):**

**\*Subject to Change\***

* Active Members
	+ **20 hours** of service (*New Membership Requirements dependent on induction date*)
		- 15 hours must be *in-person* hours
		- 5 hours can be *in-person* OR virtual volunteering
* Post-Bacc Members
	+ **12 hours** of service
		- 8 hours must be *in-person* hours
		- 4 hours can be *in-person* OR virtual volunteering
* Honorary Members
	+ **5 hours** of service (*New Membership Requirements dependent on induction date*)
* Deadline for Spring 2023 Hours: May 6th

**\*\*It is your responsibility to complete your humanitarian requirements. Failure to complete requirements will result in probation followed by membership termination. For questions or concerns, please contact the Sergeant-At-Arms. \*\***

**Humanitarian Policies:**

*Members are responsible for reading all of the event details prior to attending an event*

*These should be included in the event description.*

3-Hour Deduction Policy:

* No Shows
* Event cancellation within 72 hours
* Tardiness of 30+ minutes

Tardy Policy:

* If more than 15 minutes late, member only receives half of event hours
* If more than 30 minutes late, member will receive no event hours and a 3 hour deduction will be applied
	+ If a member is late due to unforeseen circumstances, penalties will be given at the discretion of the Humanitarian Chair and Executive Board so long as prior notification of absence was given to Officer(s) In Charge
* *Tardiness Policy Exceptions:*
	+ *Event duration of 2 hours or less will lead to a 3 hour deduction*

Waitlist Policy:

* If a member is moved to the ATTENDING list within 72 hours of an event, he/she have 24 hours to notify the Officer(s) In Charge to be removed from the list.
	+ Failure to notify Officer(s) In Charge will lead to a 3 hour deduction

Dress Code Policy:

* AED shirt/sweater MUST be worn at ALL events
	+ *AED logo MUST be showing during event check-in and in all group photos.*
	+ Closed toed shoes are required unless otherwise stated
* Please follow dress code based on the event listed
	+ Failure to follow the dress code will result in deduction of one half hour

Behavior/ Misconduct:

This policy is utilized when a member is not representing AED in a professional manner.

* First Warning: Member will receive a verbal warning from the Event Officer In Charge
	+ Officer will address the warning clearly to ensure that the member is aware and maintains a record
* Second Warning: Event Officer In Charge gives a second verbal warning to the member and notifies the Sergeant-At-Arms
	+ The Sergeant-At-Arms may schedule a disciplinary meeting with member and advisor at their discretion
* Third Warning: Member will be on disciplinary probation. Any further misconduct will result in termination of membership by the Sergeant-At-Arms and Advisor.

**Please remember that at all events you are representing yourself, Alpha Epsilon Delta, and UNLV!**

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| **PLEASE REFRAIN FROM:**Profanity; disparaging AED, the partner organization, or UNLV; cell phone use during events; and idle behavior! |